PDP Premier: Setting Up Your Password & Security Questions

1. Begin by going to the PDP Premier Sign In page – **apps.wnyric.org/pdp**
2. Click on **Forgot Password** at the bottom of the page.

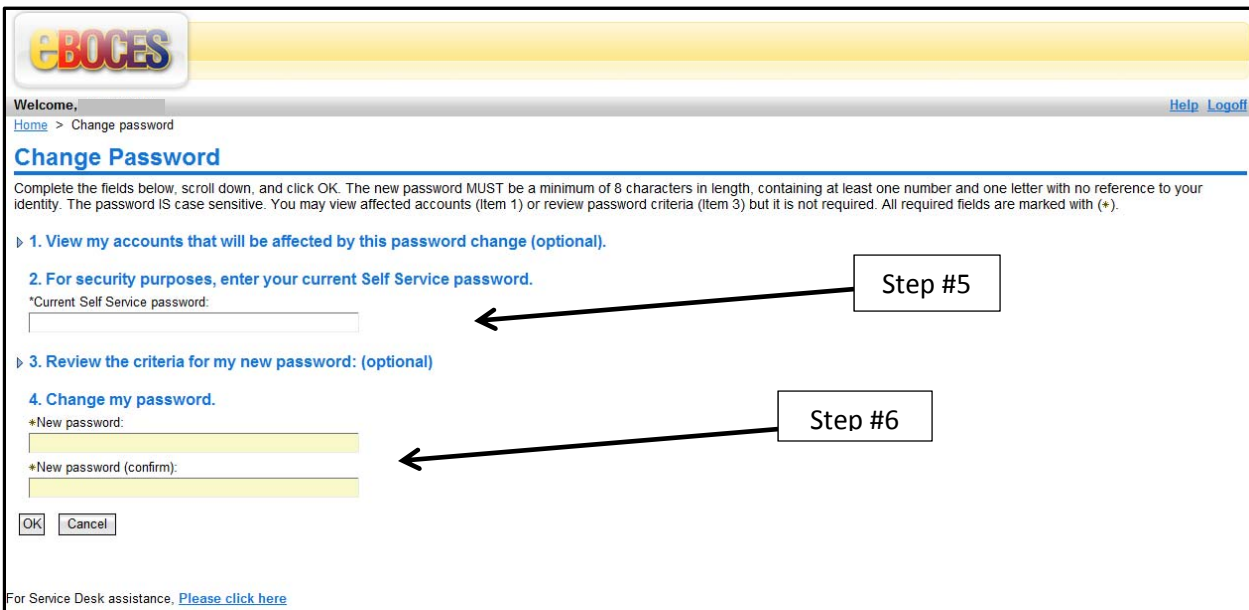3. Enter your district **Email Address** and **Temporary Password**, then click **Log In**.

4. Begin by clicking on **Change Password.**
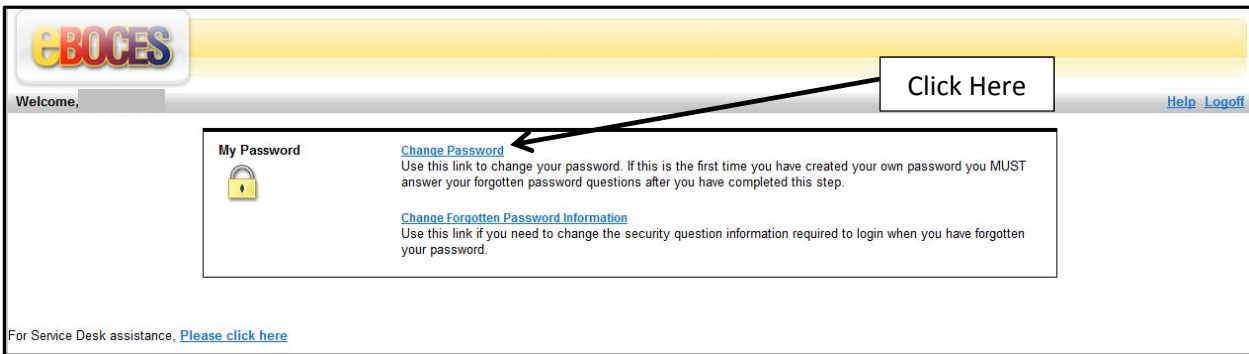
5. For (#2) **Current Self Service Password** – enter your **Temporary Password.**
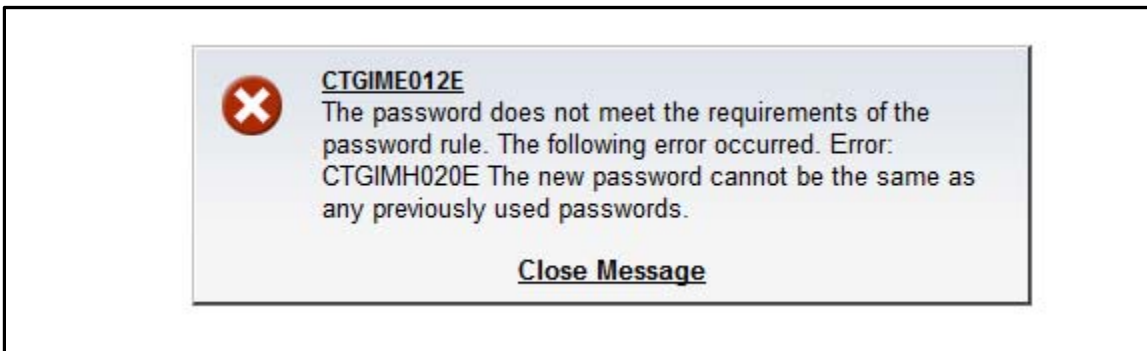6. Enter Your New Password and then re-enter it for #4 – click **OK** when finished.

7. If you receive the following message, your password does not meet the password criteria.
   As a result, you will need to try a new password. Repeat steps – 5 & 6.
   NOTE: Clicking on **#3** (screen shot above) will allow you to review the password criteria.

8. When you have successful enter a password – your screen will look similar. Now click the Home button.

9. Next, click on **Change Forgotten Password Information**.

10. Answer only **three** of the questions and then click **OK**.

11. When you have successful answered the **Security Questions** – your screen will look similar.
12. Next, close this window.
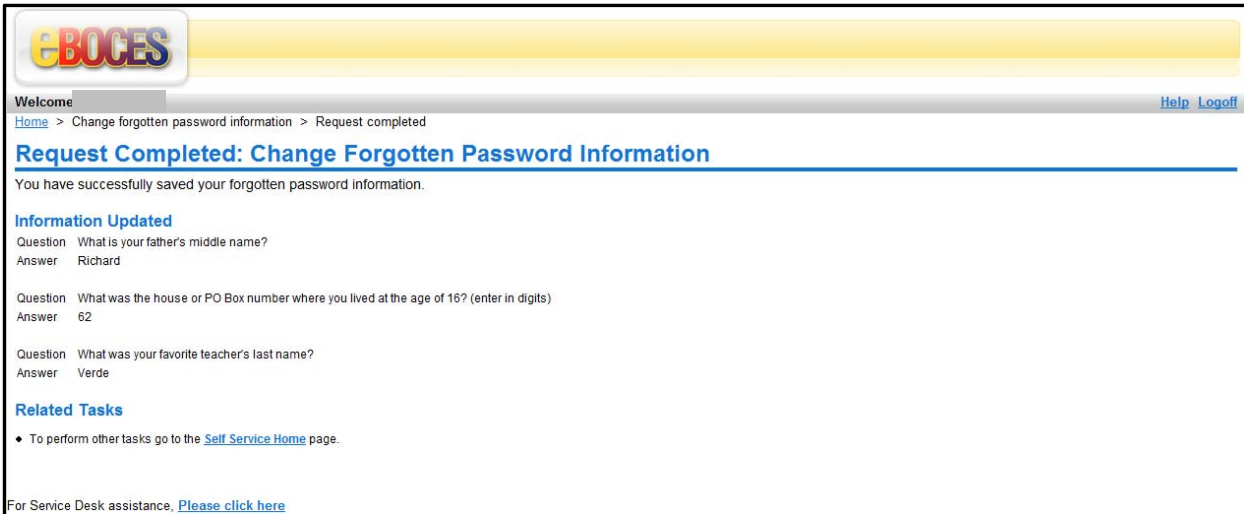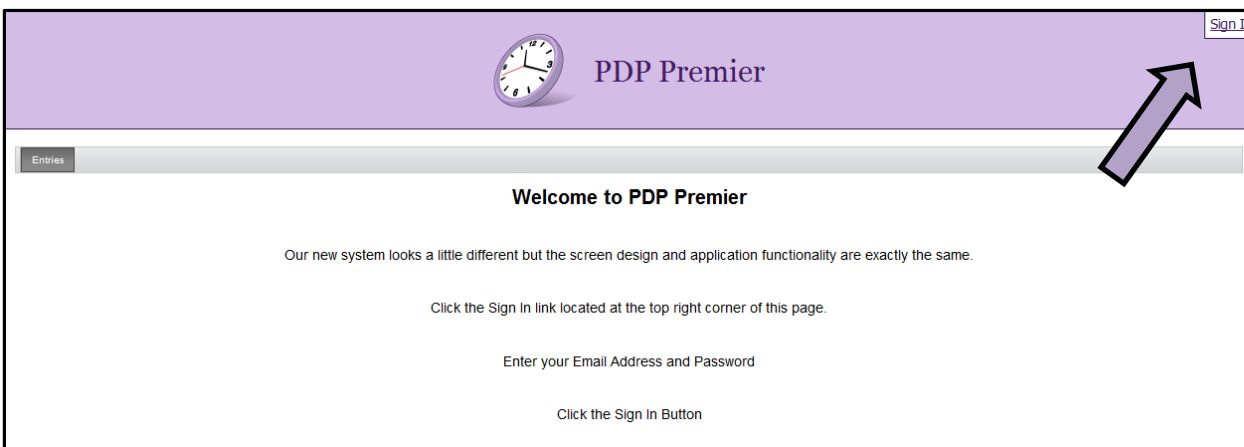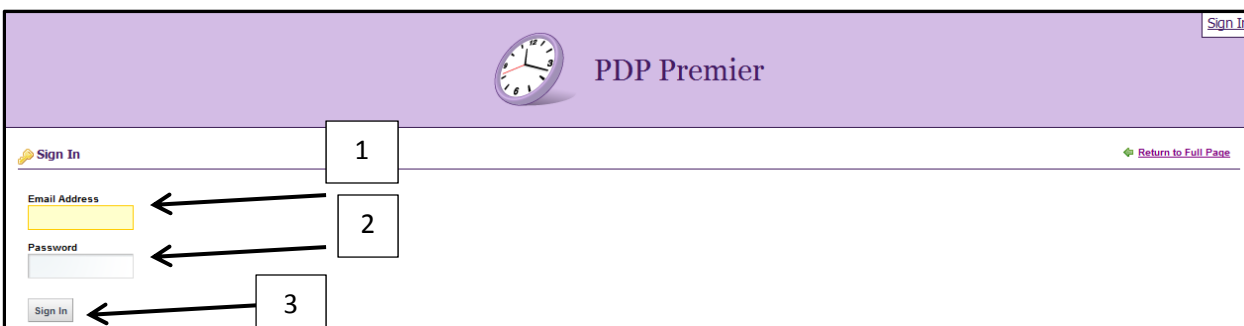

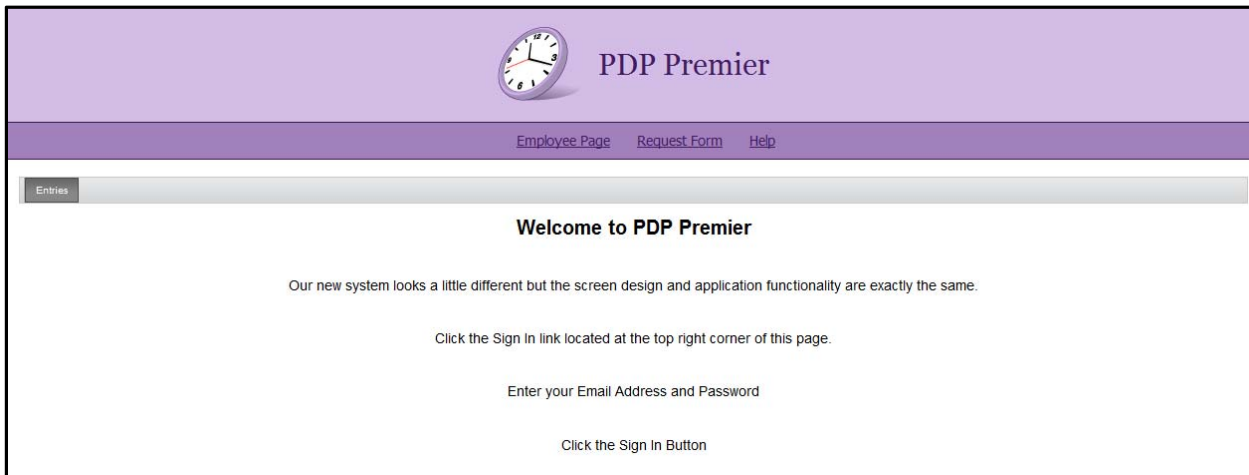13. Go back to the PDP Premier Sign In page – **apps.wnyric.org/pdp**
14. Click **Sign In** – upper right corner of the page.

15. Enter your **district email address** and new **password**, and then click **Sign In**.

16. You are now ready to begin using PDP Premier!

PDP Premier

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Welcome to PDP Premier

Our new system looks a little different but the screen design and application functionality are exactly the same.

Click the Sign In link located at the top right corner of this page.

Enter your Email Address and Password

Click the Sign In Button